

Ontario Learn Courses - Fall			
CRN	Course Title	Course Code	Start/End Dates
10407	Communications 1 (ODE)	COMM 1024 (equivalent to COMM 1016)	September 8th - December 15th
10408	Communications 2 (ODE)	COMM 2025 (equivalent to COMM 2017)	September 8th - December 15th
10378	Communications 1 (ODE)	COMM 1024 (equivalent to COMM 1016)	October 1st - January 7th

* If you have successfully completed COMM 1016 or received a transfer credit for COMM 1016 or COMM 9000 - Please **DO NOT** register for COMM 1024 as it will not count as a second COMM requirement towards your Program

If you have successfully completed COMM 2017 (or COMM 1017) or received a transfer credit for COMM 2017 (or COMM 1017/COMM 9001) - Please **DO NOT register for COMM 2025 as it will not count as a second COMM towards your Program requirements

Do you need to retake a COMM course? (maybe you dropped it in a previous semester, or were unsuccessful in passing it in your last attempt or if you are receiving an error when you are trying to add a required COMM) Please reach out to: liberal.arts@georgiancollege.ca for information on how to do that based on the current Academic Policies and Guidelines.

(ODE) in the course title - refers to Ontario Distance Education (Ontario Learn) courses. If you are registered in an Ontario Learn COMM course and require assistance with log in details/start up, etc. - please reach out to: ol@georgiancollege.ca ODE (Ontario Learn) Courses **DO** come with an extra fee. ***These courses are NOT through Blackboard (even though they may appear as a course in Blackboard/Banner), once registered you will receive an email with detailed instructions on how to access the course.*** *Grades may be delayed (if you are in a program that requires grades for Board exams, please check with the Reg. Office if timing of this course is acceptable to meet those deadlines).

Please refer to MyPath, or seek advice from your Program Coordinator/Communications Coordinator if you have taken courses previously at Georgian (or Ontario Learn) to ensure you are not taking the same COMM course again (Course codes may be different, but be equivalent) ***reach out early - before the end of the Add/Drop period as this could affect your ability to graduate***. If you have courses from another College of University, and are interested in having them evaluated for credit transfer, it is best to do this early (before the semester starts), and submit course outlines along with the credit transfer request to the Credit Transfer Centre. Please visit Credit Transfer online for more information on this process.

Some Programs require specific COMM courses, please ensure you follow your Program outline, verify the required COMM courses and ensure you are taking the correct courses. If you are unsure, please reach out EARLY (before the semester starts, Add/Drop ends, etc.) as taking a course that is not applicable to your Program can cost you additional fees, delay your ability to Graduate on time, and if it is a prerequisite, prevent you from taking a next level course, etc.

OntarioLearn FAQ

What is OntarioLearn?

OntarioLearn courses are online courses. The courses are all instructor led course. There is no specific day and time to access the course, it is available 24/7 to be flexible for students schedules. However, there will be specific due dates for assignments, discussion posts, exams, etc. Students are expected to access the course minimally on a weekly basis and follow the timeline provided by the instructor. Students are typically not required to be online at a certain time of day on a certain day of the week.

OntarioLearn is a partnership between the community colleges in Ontario, where the colleges share their online curriculum. You will have learners from a number of different colleges in your course. Course material is accessed through www.ontariolearn.com with a username and password. Your username and password is provided to you in an emailed confirmation letter, which is sent to your student email account by OntarioLearn.

How do I apply?

To get started in a course or a program, please call 705-722-1511 to set up your student number and declare your major. Once you have your student number and major declared, you can register for courses online.

How do I register?

Online - if you already have a student number

- Go to [https://www.georgiancollege.ca/academics/part-time-studies/search-results/?type=professional_development&area=Ontario%20Learn%20\(Online\)](https://www.georgiancollege.ca/academics/part-time-studies/search-results/?type=professional_development&area=Ontario%20Learn%20(Online)) to view course options
- Click on the course that you would like to register for
- Choose Add to Cart
- Add any other courses, and then Check Out

Email – if you have trouble registering online

- Email Registrar@GeorgianCollege.ca
- Have your student number available.
- Provide the course code and course registration number (CRN) of the course(s) you would like to take.

Students can also go to [Continuing Education - Georgian College - YouTube](#) for support registering online.

Once you have registered, an emailed confirmation letter is sent to your student email account (not the personal email account that the college has on file). This confirmation email contains all of the information that you need to access the course and how to order course materials.

You can access your student email account by going to <http://mymail.georgianc.on.ca>
Your user name will be your student number ie. 123456789@student.georgianc.on.ca
Your password is your birthdate YYYYMMDD if you have not already changed it.

How can I pay?

Full payment of course fees is made at the time of registration. Textbooks are not included in course fees. When HST is applicable, it has been included in the course fee. Note: course fees are subject to change.

Payment can be made one of two ways:

- Register for your courses and pay online with a credit card, OR
- Register online, checkout, and then pay through your personal online banking/banking app. The payee is "Georgian College FEES" and your account number is your nine-digit student number.
- If you register over the phone, please note that due to remote delivery of services, payments (credit card and other) cannot be taken over the phone at this time.

How do I get my certificate?

Students will not receive a certificate for completing an individual course. Students need to complete all program requirements to receive a certificate. Once you have successfully completed all of the program requirements, you can apply to graduate.

1. Login to [Banner](#)
2. Select "**View academic records and fee account details**"
3. Select "**Apply to graduate**"
4. Select the **final term of study** using the drop-down menu and click submit
5. Select **curriculum**
6. Select the **program** that you will be graduating from
7. Choose your **attendance**
8. Ensure your **personal information** is correct as this information is used to produce your credential

If you encounter any issues with this process, please submit an inquiry via [MyGCLife](#).

Who can I contact for more information about this program?

OntarioLearn
OntarioLearn

General Mailbox
Sheena Eddington

705-722-1500

ol@georgiancollege.ca
Sheena.Eddington@GeorgianCollege.ca

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