

Part-time Program Delivery Schedule

Business (BUSN)

Ontario College Diploma

ONLINE COURSES Fall 2026 intake

Graduation Requirements: 18 Program Courses, 1 Program Option Course, 2 Communications Courses, 3 General Education Courses

Welcome to the program! We have a sequencing of courses for you to follow.

On the pages of this document you will find a course sequencing for students taking 3 courses per semester and for students taking 2 courses per semester.

If you feel that 1 course will be sufficient workload for you, connect with Jenny Wilcox to request a custom sequencing. Jenny.wilcox@georgiancollege.ca

Part-time students:

- can take a maximum of 3 courses in a semester
- can vary the number of courses they take every semester (1, 2, or 3 courses)
- can take one semester off per year.

Courses in this program are delivered through asynchronous online delivery. Tammy Burke-Marson will send you information on course selection prior to registration when more than one section of course is running so you can choose the online version.

How to use this document:

Semester column is a reference column and refers to the semester offered in the full-time program

Course Code and **Course Name** are how we identify the course you need to take.

Term Offered shows the term (Fall/Winter/Summer) when the course is offered online (when you should take it).

Recommended Course Sequence Business diploma program – 3 courses per semester			
Semester	Course Code	Course Name	Term Offered
Sem 1	COMP1003	Microcomputer Applications	Winter 2026

Recommended Course Sequence Business diploma program – 3 courses per semester			
Semester	Course Code	Course Name	Term Offered
Sem 1	MKTG1000	Introduction to Marketing	Fall 2026
Sem 1	COMP1003	Microcomputer Applications	Fall 2026
Sem 1	COMM1016	Communications Essentials	Fall 2026
Sem 2	MKTG2033	Professional Edge	Winter 2027
Sem 2	BUSI2005	Customer Service	Winter 2027
Sem 2	ACCT1000	Financial Accounting Principles 1	Winter 2027
Sem 1	MATH1002	Mathematics of Finance	Summer 2027
Sem 1	BUSI1001	Organizational Behaviour	Summer 2027
Sem 3	ACCT1003	Finance and Management Accounting	Summer 2027
Sem 2	HURM1000	Human Resources Management Foundations	Fall 2027
Sem 3	MGMT2012	Intro to Project Management	Fall 2027
Sem 1	ECON1000	Microeconomics	Fall 2027
Sem 4	LAWS2000	Business Law	Winter 2028
Sem 4	MGMT2000	Production and Operations Management	Winter 2028
Sem 4	ENTR2009	Entrepreneurship and Small Business	Winter 2028
Sem 4	FNCE2000	Business Finance (pre-requisite: ACCT1000)	Summer 2028
Sem 4		<i>Business option – see list on page 3</i>	Summer 2028
Sem 2	COMM2xxx	Communications Course – 2000s level (refer to list on page 3)	Summer 2028
Sem 3	STAT2000	Statistics	Fall 2028
Sem 3	MGMT2001	Principles of Management	Fall 2028
Sem 3	ECON2000	Macroeconomics	Fall 2028
Sem 2	GNEDxxxx	General Education Course (1 of 3)	Winter 2029
Sem 3	GNEDxxxx	General Education Course (2 of 3)	Winter 2029
Sem 4	GNEDxxxx	General Education Course (3 of 3)	Winter 2029

**NOTE: schedule subject to change

Completion Timelines

3 courses every semester – finish in 2.5 years (8 semesters)

Completion Timelines

2 courses every semester – finish in 4 years (12 semesters)

Recommended Course Sequence BUSN program – 2 courses per semester			
Semester	Course Code	Course Name	Term
Sem 1	COMP1003	Microcomputer Applications	Fall 2026
Sem 1	MKTG1000	Introduction to Marketing	Fall 2026
Sem 2	BUSI2005	Customer Service	Winter 2027
Sem 2	MKTG2033	Professional Edge	Winter 2027
Sem 1	BUSI1001	Organizational Behaviour	Summer 2027
Sem 1	COMM1016	Communications Essentials	Summer 2027
Sem 2	ECON1000	Microeconomics	Fall 2027
Sem 2	HURM1000	Human Resources Management Foundations	Fall 2027
Sem 4	MGMT2000	Production and Operations Management	Winter 2028
Sem 4	LAWS2000	Business Law	Winter 2028
Sem 1	MATH1002	Mathematics of Finance	Summer 2028
Sem 2	ACCT1000	Financial Accounting Principles 1	Summer 2028
Sem 3	MGMT2001	Principles of Management	Fall 2028
Sem 3	STAT2000	Statistics	Fall 2028
Sem 3	ACCT1003	Finance and Management Accounting	Winter 2029
Sem 4	ENTR2009	Entrepreneurship and Small Business	Winter 2029
Sem 4	FNCE2000	Business Finance (pre-requisite: ACCT1000)	Summer 2029
Sem 4		<i>Business option – see list on page 3</i>	Summer 2029
Sem 3	MGMT2012	Intro to Project Management	Fall 2029
Sem 3	ECON2000	Macroeconomics	Fall 2029
Sem 2	GNEDxxxx	General Education Course (1 of 3)	Winter 2030
Sem 2	COMM2xxxx	Communications Course- 2000s level go to page 3 for course selection	Winter 2030
Sem 3	GNEDxxxx	General Education Course (2 of 3)	Summer 2030
Sem 4	GNEDxxxx	General Education Course (3 of 3)	Summer 2030

**** Note – courses schedule subject to change ****

 **Business Option List and Communications Courses on page 3** 

COMMUNICATIONS courses – review information on choosing Communications [here](#).

Level 1 Communications course (pre-requisite for 2nd level Comms)

CHOOSE one of the courses below:

[COMM1016](#)

[COMM1024](#)

2000s Level or 2nd Level COMM course:

Work Environment Communication ([COMM2017](#))

Technical Communication ([COMM2020](#))

Dynamic Presentations ([COMM2021](#))

Culture and Communication ([COMM2023](#))

Communications 2 (ODE) ([COMM2025](#))

If you are using credit transfer for Communications and/or General Education courses, connect with Jenny to discuss your course sequencing.

BUSN PROGRAM OPTION List (online selection) – choose 1 from the list below			
ACCT1001	Financial Accounting Principles 2	BUSI1019	Payroll Administration
ACCT1016	Computerized Accounting (ODE)	HURM1021	Training and Development (ODE)
ENTR1002	Introduction to Entrepreneurship	HURM1025	Legislation for Health and Safety (ODE)
BUSI2022	International Business (ODE)	HURM2005	Benefits Administration (ODE)
MKTG1021	Marketing 2 (ODE)	MKTG1014	Personal Selling (ODE)
MKTG1016	Integrated Marketing Communications 1 (ODE)	MKTG2045	Digital Marketing (ODE)
ETHC1001	Ethical Issues in Business (ODE)	COMP1101	Dynamic Websites – AMP (ODE)
HURM1025	Legislation for Health and Safety (ODE)	HURM1027	Canadian Labour Relations (ODE)
HURM1021	Training and Development (ODE)	HURM2005	Benefits Administration (ODE)
HURM3009	Racism and Discrimination (ODE)	HURM3006	Performance Management (ODE)
COMP1083	Designing, Managing, and Implementing GIS (ODE)		

**** Note – courses schedule subject to change ****

All courses offered online are also available in-class although not always in the same semester. You can take in-class courses if that is your preference. There are no specific evening hour classes.

Questions?

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