Part-time Program Delivery Schedule

Business Fundamentals (BSFN)

Ontario College Certificate

Fall 2026

ONLINE

Graduation Requirements: 9 Program Courses, 2 Communications Courses, 1 General Education Course

Recommended Course Sequence – 2 courses per semester			
Semester	**Course Code**	**Course Name**	**Term Offered**
Sem 2	MKTG2033	Professional Edge	Winter 2027
Sem 2	BUSI2005	Customer Service	Winter 2027
Sem 1	COMP1003	Microcomputer Applications	Summer 2027
Sem 1	COMM1016	Communications Essentials	Summer 2027
Sem 1	ECON1000	Microeconomics	Fall 2027
Sem 2	HURM1000	Human Resources Management Foundations	Fall 2027
Sem 1	MATH1002	Mathematics of Finance	Winter 2028
Sem 2	ACCT1000	Financial Accounting Principles 1	Winter 2028
Sem 1	BUSI1001	Organizational Behaviour	Summer 2028
Sem 1	MKTG1000	Introduction to Marketing	Summer 2028
Sem 2	COMM2xxxx	Communications Course – 2000s level (see below)	Fall 2028
Sem 2	GNEDxxxx	General Education Course	Fall 2028

As a part-time student, you can take up to 3 courses each semester. You can create your own plan!

2000s Level or Second COMM course:

Work Environment Communication (COMM2017)	Dynamic Presentations (COMM2021)
Technical Communication (COMM2020)	Culture and Communication (COMM2023)
Communications 2 (ODE) (COMM2025)	

Questions?

Business Fundamentals Coordinator
Heather Tilley
Heather.tilley@georgiancollege.ca

Part-time Studies Manager
Jenny Wilcox
Jenny.wilcox@georgiancollege.ca