



NFPA 1031 Fire Inspector Level I Micro-Credential

PART-TIME

Frequently Asked Questions

Do I need to apply?

Part-time students in the NFPA 1031 Fire Inspector Level I micro-credential do not need to apply. Students take each course, as needed.

When can I start the program or take courses?

Courses begin: September, January & May
Registration for the courses opens the beginning of August.

How many courses do I take?

Full program details can be viewed on the website.

Graduation requirements: 5 program courses

How are the courses delivered?

The courses are delivered online, synchronously. You are not required to be in person for the courses. The only exception for in-person activity is the Office of the Fire Marshal – NFPA 1031 Fire Inspector Level I exam after the completion of JUST 0062 Fire Inspector. The exam is proctored by the Office of the Fire Marshal [OFM][must be taken in person at the Barrie Campus.

How do I know which courses to take?

Refer to the delivery schedule for a list of courses and when they are offered.

How long will it take to complete the micro-certificate?

This varies depending on how many courses you take each semester.

1 course per semester: finish in under 2 years
Example: Fall-Winter-Summer-Fall-Winter

2 courses per semester: finish in under 1 year
Example: Fall-Winter-Summer

Am I required to attend every class?

Yes, attendance is very important for these courses. The OFM requires 100% attendance to be eligible for certification.

In some extenuating circumstances, arrangements can be made with the professor. If you think you will be missing more than one (1) class, please discuss with the program coordinator before registering to discuss further.

How many students are in these courses?

The maximum number of students in each course is 25.

What is the cost of the program?

There is no program fee when studying part-time. As a part-time student, you pay per course, at the time of registration.

The course fees change year-to-year and sometimes course-to-course.

Do any of the courses in the micro-credential have pre-requisites?

The OFM recommends that NFPA 470 (or 1072, 472) Hazardous Materials Awareness certification is obtained prior to the start of the other courses.

JUST 0067 Fire Code Div B. Part 9 Retrofit must be taken after successfully completing JUST 0062 and JUST 0065.

Are there textbooks or other resources required for this program or courses?

JUST 0062 Fire Inspector level I- Yes, students will be required to purchase a textbook for JUST 0062 Fire Inspector Level I.

Information on the textbook will be provided after registration.

Students also require the Ontario Fire Code. Students have the option to purchase a hard-copy of the fire code or access the code online through e-laws.

JUST 0064 Legislation & Courtroom Procedures – the Ontario Fire Code. Students have the option to purchase a hard-copy of the fire code or access the code online through e-laws.

JUST 0065 Ontario Fire Code Div B. Part 2&6 - the Ontario Fire Code. Students have the option to purchase a hard-copy of the fire code or access the code online through e-laws.

JUST 0067 Ontario Fire Code Div B. Part 9 - the Ontario Fire Code. Students have the option to purchase a hard-copy of the fire code or access the code online through e-laws.

JUST 0066 NFPA 470 Hazardous Materials Awareness – Emergency Response Guide (ERG), most recent edition. The student must have the hard copy of the ERG for provincial OFM testing.

All other resources and materials will be provided to the student through Blackboard, our learning management system.

Where can I purchase textbooks?

Students can purchase textbooks online and have it shipped directly from the Georgian Stores <https://www.georgianstores.com/georgian/default.asp?>

Do I require a computer for this course?

Yes, you will be expected to participate in synchronous, weekly, on online activities using Microsoft Teams. The course will also include tests and assignments that must be completed and submitted online.

It is strongly recommended that you have a camera on your computer.

How do I communicate with my professor?

Georgian College utilizes the Blackboard learning management system. After registration into the course is complete, you will have access to your Georgian College email account, Banner account and Blackboard account. All weekly learning including announcements from your professor, course content, quizzes, tests, assignments, grades, etc. can be found on your Blackboard account. Please monitor your Blackboard account for instructions from your professor and the syllabus for the course.

Communications to your professor can be made directly through Blackboard using the email function. The professor will also provide his/her contact information. All communications with your professor should be made using your Georgian College email address or Blackboard account.

More information on our college systems can be found here:

Banner (Student Information System) -

<https://www.georgiancollege.ca/admissions/register/tab/how-to-register/#log-in>

Blackboard (Learning Management System) video -

<https://www.youtube.com/watch?v=fm7eBfIHUO4&feature=youtu.be>

Georgian College offers a Registration & Systems support hub for scheduled or drop-in support.

Check it out here - <https://www.georgiancollege.ca/admissions/register/tab/how-to-register/#registration-systems-support>

Are part-time students eligible for OSAP?

Part-time students MAY be eligible – this is based on the program and the individual. For more information, visit our Financial Aid page.

Will I receive NFPA 1031 Fire Inspector Level I certification?

Upon successful completion of the micro-credential and the certification exam, the Office of the Fire Marshal (OFM) will issue the NFPA 1031 Fire Inspector Level I certification.

Please note: students are responsible for ensuring their completion of all co-requisites required for the NFPA 1031, 2014 edition- Fire Inspector qualification. If the standard requirements change, students will be required to meet the new standard as per the OFM.

Can I write the NFPA 470 Hazardous Materials Awareness provincial exam?

Yes, after successful completion of JUST 0066, you will be provided with an exam date to challenge the exam.

Are the final certifications (NFPA 470 and NFPA 1031) Proboard & IFSAC accredited?

Yes, all OFM provincial certification exams (NFPA 470 and NFPA 1031) are Proboard and IFSAC accredited.

Is there a certification exam as part of the Fire Inspector Micro-Credential?

Yes, upon successful completion of JUST 0062 Fire Inspector level I course, you can challenge the provincial – OFM NFPA 1031 Fire Inspector level 1 exam. You will find out your mark immediately, but full certification will be held until all co-requisites (other courses in the micro-credential) are complete.

Upon successful completion of JUST 0066 Hazardous Materials Awareness, you can challenge the provincial – OFM NFPA 470 Hazardous Materials Awareness exam. You will find out your mark immediately. The OFM will issue the certificate to Georgian College within 90 days and we will mail it to you.

JUST 0064, 0065, 0067 do not have OFM certification exams.

Can I take the final OFM NFPA 1031 or the NFPA 470 exam online? If no, do I have to write the exam with Georgian College?

Unfortunately, the OFM does not allow exams to be written online. Proboard and IFSAC requires that all exams are proctored, in-person. All students wishing to write the exams must write it at Georgian College.

Do I have to write the OFM NFPA 1031 and NFPA 470 exams? Can I write it at a different time if I have a conflict with the scheduled date?

Students do not have to write the OFM certification exams. However, students will not receive final certifications without successfully passing the exam.

If the scheduled exam date does not align with your schedule, you can discuss alternative options with the program coordinator.

When & Where will the OFM certification exams take place?

The OFM certification exam, proctored by the OFM, will take place at Georgian College Barrie Campus following the completion of the JUST 0062 and JUST 0066 courses. Dates for the exams will be provided to you within the first week or two of your class.

Is there an additional fee for writing the OFM provincial exams?

Yes, the OFM requires a \$150 fee to write the exam. The fee is not included in tuition costs; therefore, students will be expected to make payment within the first couple of weeks of the JUST 0062 and JUST 0066 course. Students will make payment to Georgian College by credit card. Georgian College will submit the payment to the OFM on the student's behalf. Information on how to make payment will be posted on Blackboard for students within the first couple of weeks of the course. If you are an active member of a fire department, the process is slightly different. You will receive this information within the first couple weeks of the JUST 0062 and JUST 0066 courses.

How are the OFM certification exams administered?

Georgian College, through the OFM, now offers e-testing for the provincial certification exams. The students will write the exam in a computer lab, on the Barrie Campus. The exam is proctored by the OFM and must be done in-person. Immediately following the completion of the exam, students will be notified of a pass/fail grade.

When will I receive my results for the OFM certification exams?

Students will receive their results of the exam immediately following the written exam. Upon completion of the full micro-credential, certification will be mailed to the student from Georgian College after we have received the certificate from the OFM. Students can expect to receive this approximately 90 days after the completion of the micro-credential.

Questions? We are here to help!

Bethany Readman
Program Coordinator, Pre-Service Firefighter
& Fire Inspector Micro-Credential
Bethany.readman@georgiancollege.ca

Derek Carbone
Support Officer
derek.carbone@georgiancollege.ca