

## Frequently Asked Questions

JUST 0062 – Fire Inspector Level 1 (NFPA 1031)

### **Will I receive NFPA 1031 Fire Inspector Level 1 certification?**

*Upon successful completion of the Fire Inspector Level 1 course, you will be granted the opportunity to write the Office of the Fire Marshal and Emergency Management (OFMEM) NFPA 1031 Fire Inspector Level 1 provincial exam.*

*Please note: Students are responsible for ensuring their completion of all other pre-requisite and co-requisites required for the NFPA 1031, 2014 edition – Fire Inspector qualification. OFMEM exam results will be kept on file with the OFMEM until completion of all pre-and co-requisites are confirmed. If the standard requirements changes, students will be required to meet the new stand as per the OFMEM.*

*All official NFPA 1031 certifications will be issued directly to the student if all pre & co requisites are on file with the OFMEM. Georgian College does not have the authority to issue those certifications. Students will receive a letter from Georgian College with their official results of the NFPA 1031 exam as proof of completion until all pre and co requisites are on file and NFPA 1031 certification can be issued.*

### **Can I take the co-requisites courses required for the NFPA 1031 Fire Inspector Level 1 certification at Georgian College?**

*At this time, Georgian College does not offer the co-requisites for the NFPA 1031 certification. If you required more information on what is required, please review the Certification & Accreditation information on the below flowchart.*

## **NFPA 1031 Fire Inspector I, II, III Certification Flowchart**

### **NFPA 1031 FIRE INSPECTOR I**

**(Ontario certification requires the completion of the 6 courses & exam outlined in this box)**

- Legislation (Online Self-Directed)
- NFPA 472 or NFPA 1072 Hazardous Material Awareness (OFC Online self-directed course)
- NFPA 1031 Fire Inspector I
- Fire Code Div. B Part 2 and 6 Fire Safety and Fire Protection Equipment
- Courtroom Procedures
- Fire Code Div. B Part 9 Retrofit

Successful completion of the NFPA 1072 or NFPA 472 Hazardous Materials Awareness Exam through Academic Standards & Evaluation is also required for certification.

**Is the final certification Proboard & IFSAC accredited?**

*Yes, the OFMEM NFPA 1031 Fire Inspector Level 1 provincial exam is Proboard and IFSAC accredited. Please see above information requiring students to complete the co-requisites courses for full NFPA 1031 certification.*

**Can I take the final OFMEM NFPA 1031 exam online? If no, do I have to write the exam with Georgian College?**

*Unfortunately, the OFMEM does not allow exams to be written online. Proboard and IFSAC requires that all exams are proctored, in-person. Because the final NFPA 1031 exam is proctored by the OFMEM, all students wishing to write the exam must write it at Georgian College. In some extenuating circumstances, we can make other arrangements. If you would like to explore another option, please reach out to Bethany Readman, Program Coordinator at [Bethany.readman@georgiancollege](mailto:Bethany.readman@georgiancollege) to discuss further.*

**Do I have to write the OFMEM NFPA 1031 exam? Can I write it at a different time if I have a conflict with the scheduled date?**

*Students do not have to write the OFMEM NFPA 1031 exam. However, students will not receive final certifications without successfully passing the exam.*

*In most cases, the exam cannot be rescheduled. However, if you would like to explore another option, please reach out to Bethany Readman, Program Coordinator at [Bethany.readman@georgiancollege](mailto:Bethany.readman@georgiancollege) to discuss further.*

**When & Where will the OFMEM NFPA 1031 exam take place?**

*The OFMEM NFPA 1031 exam, proctored by the OFMEM, will take place at Georgian College Barrie Campus one – two weeks following the completion of the course.*

**Is there an additional fee for writing the OFMEM NFPA 1031 exam?**

*Yes, the OFMEM requires a \$150 fee to write the exam. The fee is not included in tuition costs; therefore, students will be expected to make payment within the first couple of weeks of the course. Students will make payment to Georgian College by credit card. Georgian College will submit the payment to the OFMEM on the student's behalf. Information on how to make payment will be posted on Blackboard for students within the first couple of weeks of the course. If you are an active member of a fire department, please reach out to Bethany Readman, Program Coordinator at [Bethany.readman@georgiancollege](mailto:Bethany.readman@georgiancollege) as the process is slightly different.*

**Will I receive a certificate after taking this course?**

*If the student chooses to write the Office of the Fire Marshal and Emergency Management (OFMEM) NFPA 1031 Fire Inspector Level 1 provincial exam and has all of the required co-requisites, the student will receive the NFPA certification from the OFMEM. It will take approximately 10-12 weeks after writing the provincial exam for students to receive their results from the OFMEM. Georgian College does not offer a certificate for non-credit, part-time courses. If you require proof of completion, you can obtain an*

official transcript from the registrar's office: [ROrecords@georgiancollege.ca](mailto:ROrecords@georgiancollege.ca). Students can obtain an unofficial transcript at any time in your banner account.

**When will I receive my results for the NFPA 1031 exam?**

Students will receive their results of the exam (and certification is applicable) 10-12 weeks following the written exam. A letter providing exam results will be emailed to the student from Georgian College after we have received the results from the OFMEM.

**How much does the course cost? Are there any additional fees?**

Please refer to the Georgian College Continuing Education website for the current price of this course.

Students wishing to write the OFMEM NFPA 1031 exam will be required to pay the OFMEM fee of \$150. Students will make payment to Georgian College by credit card. Georgian College will submit the and payment to the OFMEM on the student's behalf Information on how to make payment will be posted on Blackboard for students within the first couple of weeks of the course. If you are an active member of a fire department, please reach out to Bethany Readman, Program Coordinator at [Bethany.readman@georgiancollege](mailto:Bethany.readman@georgiancollege) as the process is slightly different.

**How long is the course?**

As per the requirements of the OFMEM, the course is 42 hours, spread out over 14 weeks.

**How is the course delivered?**

The course is delivered synchronously, on a weekly basis. The course will have a scheduled 3-hour timeslot once a week in which students will be expected to attend. Students can find the course dates here: <https://www.georgiancollege.ca/academics/part-time-studies/courses/fire-inspector-level-1-just-0062/>

Once registration is complete, a timetable can be found on your Banner account.

**If the course fully online? Are there any in-person activities/requirements?**

Traditionally, the course is offered in-person at the Barrie Campus as an evening course. However, because of the provincial COVID19 restrictions, the course has moved to an online format until further notice. Students will not be required to participate in in-person activities at this time. All synchronous activities will be held in an online format using Webex or Microsoft Teams.

The only exception is the final OFMEM NFPA 1031 exam. This exam must be written in-person at the Georgian College Barrie Campus following the completion of the course.

**Am I required to attend class every week?**

Yes, attendance is very important for this course. The OFMEM requires 100% attendance in order to be eligible to write the OFMEM NFPA 1031 exam.

In some extenuating circumstances, arrangements can be made with the professor. If you think you will be missing more than one (1) class, please speak with Bethany Readman, Program Coordinator at [Bethany.readman@georgiancollege](mailto:Bethany.readman@georgiancollege) before registering to discuss further.

**How many students are in this course?**

*The maximum number of students in the course is 25.*

**When is this course offered?**

*This course is typically offered beginning in September, January and May. Please refer to the Georgian College Continuing Education website for specific start dates.*

**Are there any pre-requisites for this course?**

*Yes, NFPA 472 Hazardous Materials Awareness Level or NFPA 1072, Hazardous Materials Awareness Level.*

**Is there a textbook required for this course?**

*Yes, students will be required to purchase a textbook for this course. It is strongly recommended that students purchase the textbook because there will be some content in the course that will only be touched on briefly but will be on the final OFMEM NFPA 1031 exam.*

*Information on the textbook will be provided after registration.*

**Where can I purchase the textbook?**

*Students can purchase the textbook online and have it shipped directly from the Georgian Stores <https://www.georgianstores.com/georgian/default.asp?>*

*Another option for purchasing the textbook includes:*

*Firehall Bookstore: <https://www.firehallbookstore.com/cat/fire-inspection-code-enforcement/>*

*Active members of a fire department should reach out to their training division to enquire about borrowing a copy of the textbook.*

*Please ensure you are purchasing the correct edition of the required textbook.*

**Do I require a computer for this course?**

*Yes, you will be expected to participate in synchronous, weekly, online activities using Webex or Microsoft Teams. The course will also include tests and assignments that must be completed and submitted online.*

**How do I communicate with my professor?**

*Georgian College utilizes the Blackboard learning management system. After registration in the course is complete, you will have access to your Georgian College email account, Banner account and Blackboard account. All weekly learning including announcement from your professor, course content, quizzes, tests, assignments, grades, etc. can be found on your Blackboard account. Please monitor your Blackboard account for instructions from your professor and the syllabus for the course.*

*Communications to your professor can be made directly through Blackboard using the email function. The professor will also provide his/her contact information. All communications with your professor should be made using your Georgian College email address or Blackboard account.*

More information on our college systems can be found here:

Banner (Student Information System) - <https://www.georgiancollege.ca/admissions/register/tab/how-to-register/#log-in>

Blackboard (Learning Management System) video - <https://www.youtube.com/watch?v=fm7eBfIHUO4&feature=youtu.be>

Georgian College offers a Registration & Systems support hub for scheduled or drop in support. Check it out here - <https://www.georgiancollege.ca/admissions/register/tab/how-to-register/#registration-systems-support>