

Part-time Program Delivery Plan

Law Clerk (LCLR)

Ontario College Diploma

Fall 2026 intake

Graduation Requirements: 19 Program Courses, 2 Communications Courses, 3 General Education Courses, and 1 Field Placement

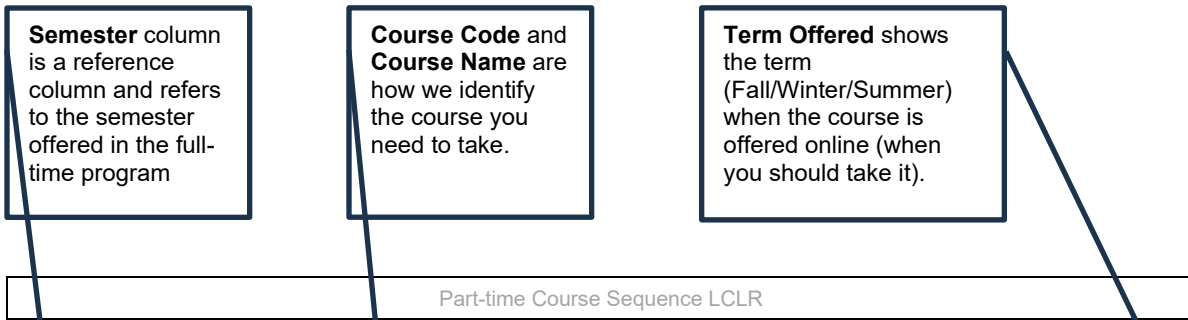
Welcome to the program! We have a sequencing of courses for you to follow.

On the pages of this document you will find a course sequencing for part-time students to follow.

Part-time students:

- can take a maximum of 3 courses in a semester
- can vary the number of courses they take every semester (1, 2, or 3 courses)
- can take one semester off per year.

How to use this document:



Part-time Course Sequence LCLR			
Semester	Course Code	Course Name	Term Offered
Sem 1	LAWS1024	Foundations of the Canadian Legal System	Fall 2026

All courses in this program are delivered in-person at the Barrie campus. Some courses are available online.

Communications and General Education courses have many online sections.

Connect with your program coordinator, Tim McKeon for assistance in course selection if you have questions.

Recommended Course Sequence - LCLR			
Semester	Course Code	Course Name	Term
Sem 1	COMP1003	Microcomputer Applications (online or in-class)	Fall 2026
Sem 1	LAWS1024	Foundations of the Canadian Legal System	Fall 2026
Sem 1	LAWS1028	Introductory Legal Office Administration	Winter 2027
Sem 1	LAWS1029	Introduction to Substantive Branches of Law	Winter 2027
Sem 1	COMM1016	Communications Course	Summer 2027
Sem 2	LAWS1014	Family Law 1	Summer 2027
Sem 3	LAWS2039	Family Law 2 (<i>pre-requisite LAWS1014</i>)	Fall 2027
Sem 3	LAWS2044	Real Estate Law 1	Fall 2027
Sem 4	LAWS2045	Real Estate Law 2 (<i>pre-requisite LAWS 2044</i>)	Winter 2028
Sem 2	REAS1003	Legal Research and Writing (<i>pre-requisite LAWS1024</i>)	Winter 2028
Sem 2	LAWS1015	Debtor and Creditor/Landlord and Tenant Law	Summer 2028
Sem 2	LAWS1023	Intermediate Legal Office Administration	Summer 2028
Sem 3	LAWS2051	Advanced Legal Office Administration (<i>pre-requisite LAWS 1023</i>)	Fall 2028
Sem 3	LAWS2053	Civil Litigation 1	Fall 2028
Sem 4	LAWS2052	Legal Professionalism and Ethics	Winter 2029
Sem 4	LAWS2032	Estates Law	Winter 2029
Sem 2	GNEDxxxx	General Education Course	Summer 2029
Sem 1	BUSI1001	Organizational Behaviour	Summer 2029
Sem 2	COMMxxxx	Communications Course	Fall 2029
Sem 3	LAWS2040	Corporate and Commercial Law 1	Fall 2029
Sem 4	LAWS2041	Corporate and Commercial Law 2 (<i>pre-requisite LAWS 2040</i>)	Winter 2030
Sem 4	LAWS2043	Civil Litigation 2 (<i>pre-requisite LAWS 2053</i>)	Winter 2030
Sem 3	GNEDxxxx	General Education Course	Summer 2030
Sem 4	LAWS2037	Law Clerk Field Training (84 hours) (complete in May)	Summer 2030
Sem 4	GNEDxxxx	General Education Course	Summer 2030

Please note this schedule subject to change

This schedule is based on intakes in Fall and in Winter. Should intakes be suspended, course selection will differ than the above.

With a Fall start:

2 courses every semester – finish in 4 years (12 semesters)

Fall-Winter-Summer-Fall-Winter-Summer-Fall-Winter-Summer-Fall-Winter-Summer

3 courses every semester – finish in 2.5 years (8 semesters)

Fall-Winter-Summer-Fall-Winter-Summer-Fall-Winter

*connect with Tim to set up a 3 course schedule

Questions?

Law Clerk Diploma Coordinator

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